

TOPS Pro

Software Installation & Upgrade Instructions

The following instructions apply to

- New TOPS license installation (both stand-alone and network)
- TOPS software upgrade
- Demo installation

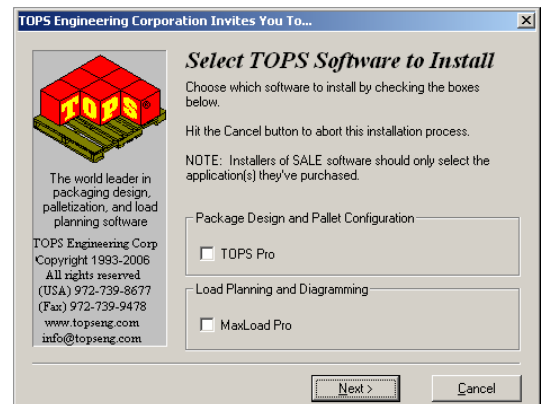
Important !!! If you are installing or upgrading a network license, please start the process from a client machine.

Before you begin, please make sure...

- You have the administrative rights needed to install to your computer / network drive.
- You have access to a floppy disk drive if you are installing with a floppy license disk.
- You know the serial number for your license - this is needed for e-license setups and technical support.
You can find this number:
 - (1) On the back side of your floppy disk.
 - (2) On the product registration card that comes with your new license or software upgrade.
 - (3) Inside the software under Help | About.

To begin...

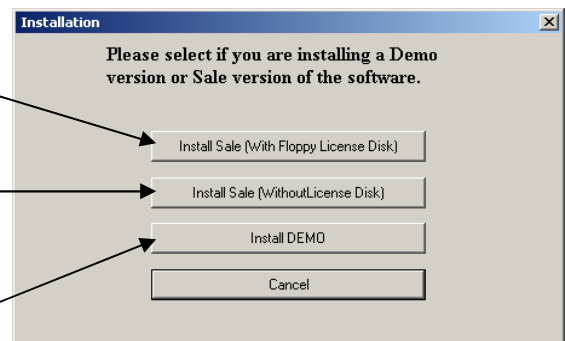
1. Please close all applications.
2. Place the TOPS CD in the CD drive.
The software setup should run automatically.
If this does not happen, go to Windows Start | Run, type in **D:\SETUP** and press <Enter> (where D: is the name for your CD drive).
3. A window will appear to prompt you for the software to be installed. Check the TOPS Pro option and click Next to continue. →
4. At the Installation dialog box, select one of the following installation types.



Floppy - Insert the floppy key disk into the drive and input the name of the drive at the pop-up dialog box. Click on the Next button to continue.

E-license - After the install has completed, give us a call at 972-739-8677 and please be ready to provide your serial number.

Demo - This install will allow you 20 executions or 30 days to use the program.

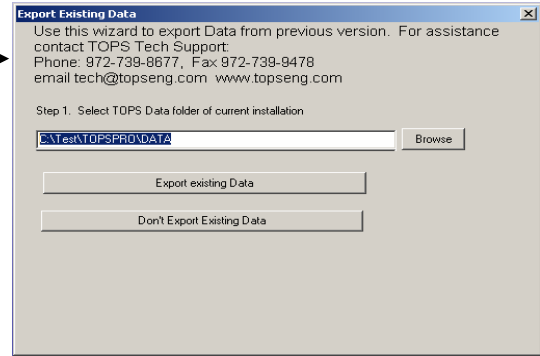


5. **TOPS Upgrade:** (Please skip to Step 6 for new license installation.)

If an earlier version of TOPS exists in the default folder (C:\Program Files\TOPSAPPS\), you will be prompted to export data for use in the new software. →

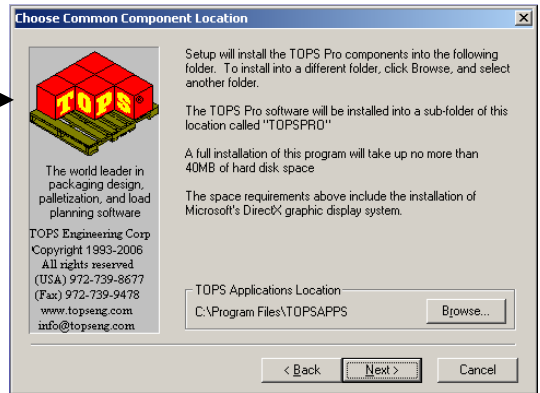
Click “Export Existing Data” to export data in the current version of TOPS.

If you don’t want to export existing data at this time, click the “Don’t Export Existing Data” button. You will then have to email the data folder to TOPS in order to convert the data to be compatible with the current version.



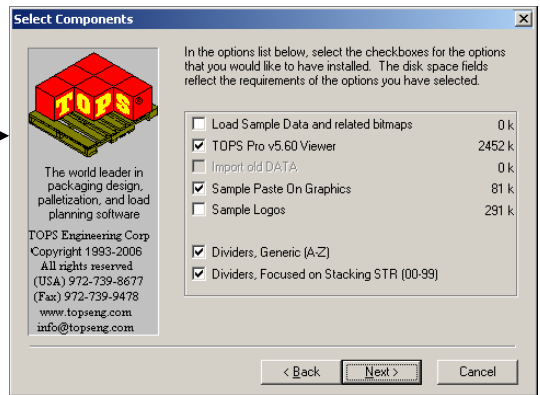
6. You will see a Welcome screen. Here you can view the Release notes or click “Next” to continue.
7. At the “Choose Component Location” screen, specify the folder where the software will be installed and click Next. →

- **Stand-alone License** – Use the default folder of C:\Program Files\TOPSAPPS\ or click the Browse button to specify another folder on your computer.
- **Network License** – Click the Browse button to select the mapped drive of the server from the client machine. You will need to run NETSETUP or WANSETUP on each new client machine after installation is complete.



NOTE: If you receive any error messages from this point on, please make a note of it and continue.

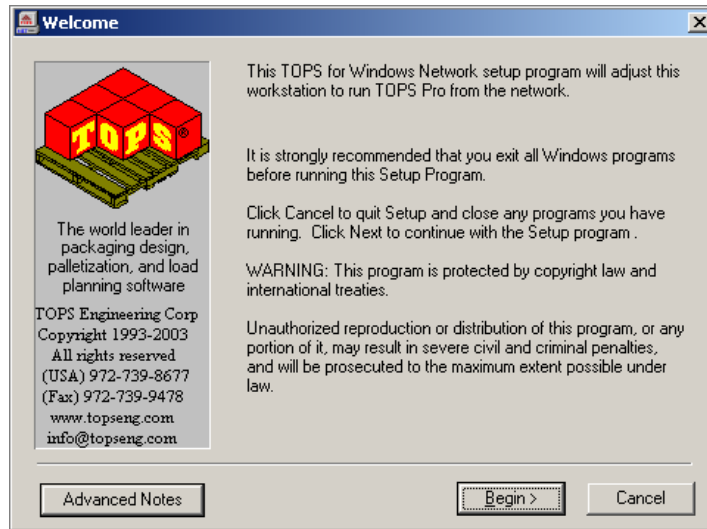
8. At the “Select Components” screen, check the options you would like installed and click Next to continue. →
9. At the “Choose Default Software Settings” screen. Specify the language, units of measure, date, etc. and click Next to continue.
10. The “Start Installation” screen confirms the install information. Clicking the “Next” button will start the process.
11. When installation completes, you will be informed of the result. Click on “Finish” to close all dialog boxes.
12. To run TOPS Pro, go to Start | Programs | TOPS for Windows Apps | TOPS Pro or click the TOPS Pro shortcut on the desktop.



Congratulations ! You are now ready to start using the TOPS Pro application.

If you have a network license and need to setup client machines please review page 3.

If you need to setup and e-license, please contact TOPS at 972-739-8677 at this time.



LAN / WAN Setup Instructions

To perform a Client setup for TOPS, you must first verify the server install has completed. Once the software is installed to the server you can then map a drive from the user's machine to the server. Once this is done, browse to the server through the mapped drive (You can browse using a UNC path if necessary) and run NETSETUP.exe or WANSETUP.exe. This should copy over all files needed to run the application and update the system registry. When completed you should find a TOPS for Windows Apps group under Start, Programs. Here you will click on TOPS Pro (Net) to access the application.

* This can be done to as many machines as needed; the license limits users' access by concurrency.

WAN and LAN Explained

A **LAN (Local Area Network)** install is a network install where the data and software files are stored on a shared server. Client machines then connect to the server through shortcuts and run all processing on the client side. To set this up there is a file under the topspro folder named netsetup.exe and this file will copy over the shortcuts, .ini file and all .dll files needed for TOPS Pro to run (it will also check to ensure you have the minimal version of DirectX). Once the install is done and you click a shortcut, the software will find the topspro.ini file which tells it where to find its database and executables. These will then point across the mapped network drive (or UNC path) and the software will run, with the processing load being entirely on the client side.

A **WAN (Wide Area Network)** install differs from a LAN install by copying all executables and support files to the local client. This way when the software runs, there is no lag in starting the executable file. The only lag then is in reading data from the server. When dealing with a situation where a customer has multiple locations in different cities, but wants to maintain a single database, the WAN install can be most helpful. (This may not work for all situations, depending on the customer's network bandwidth, it may be too slow). Another situation well suited for the WAN install is a slow LAN. If the customer's LAN is slow for some reason, they may use a WAN setup to speed up the responsiveness, even on the local network.